

# Use of Certificate/License and Logo/Marks

(STQC/BDCS/D03)

Issue :01



BDCS Certification Body, STQC Directorate,  
MeitY, Government of India  
INDIA

	<b>Biometric Device Certification Scheme</b>	
	D03 – Use of Certificate/License and Logo/Marks	Issue : 01
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## 0.1 Approval and Issue

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**Reviewed by : Management Representative**

**Approved by : Head, BDCS Scheme**

### Note:

- Management Representative is responsible for issue and distribution of this document including amendments.
- Holder of this copy is responsible for incorporation of all the amendments and currency of the document.



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## 1.0 Purpose and Scope

This document is intended to define and establish procedures for use of Certification Marks/Logos of STQC on the product.

## 2.0 Responsibility

BDCS CB : To ensure an agreement will be taken from client before issuing the certificate.

## 3.0 Associated Documents

STQC/BDCS/D01 : Rules and Procedures

STQC/BDCS/D04 : Certification Agreement

## 4.0 Definitions

For the purposes of this document, the definitions contained in clause 6 of Doc STQC/BDCS/D01 shall apply.

## 5.0 Resources

For the purposes of activities defined in this document, the personnel resources are identified in STQC/CC/D05 shall apply.

## 6.0 Procedure

- 6.1 The certification mark/logo shall be associated with the Device which has been certified by CB.
- 6.2 The logo/mark can only be used under the authority of the Certification Body. Any unauthorized or misuse of the mark shall lead to suspension/withdrawal of certificate as deemed necessary by the Certification Body.
- 6.3 Certification Body at the time of the certification, will inform the client about the use of logo/mark for display and publicity.

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- 6.4 The certified product client shall submit to the Certification Body the form in which he proposes to use the certificate and mark/logo.
- 6.5 The certified client shall not use the mark/logo, which misleads the information.
- 6.6 Upon suspension or withdrawal/cancellation of certificate of registration the logo/marks in all the products/publicity material to be withdrawn immediately.
- 6.7 Termination
- a) If certification is withdrawn from the organisation in full the organisation shall immediately cease use and distribution of any certificates, stationery and literature bearing the certification mark.
  - b) If certification is withdrawn from a certified organisation in respect of some of its activities the organisation shall immediately cease the use and distribution of any stationery and literature bearing the certification mark, saving those which relate in whole or in part to activities which remain accredited.
  - c) If certification is withdrawn from a certified organisation in respect of a certification system whereby it owns and licenses a certification mark, it shall take all reasonable steps to ensure that it immediately cease use of any stationery and literature bearing the accreditation mark.
- 6.8 The extract of general conditions regarding the use of mark/logo of respective certification schemes are given below:

#### 6.8.1 **Use of STQC logo**

The STQC certification logo shall always appear as indicated on the certificate.

- STQC logo has to be used. The minimum size of the logo for display is not specified. However, it shall not be displayed in a size which becomes unidentifiable or unreadable to the unaided eye. Aspect ratio will always be 1:1.
- Colour combination will not be changed. No alteration shall be carried out in the image. The logo has to be used in full whenever used.
- The logo may be displayed on the certified product but shall not be displayed on or in association with organisation, process or service. (see also note below).

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**NOTE:**

It is obligatory on the part of developer organisation to seek prior approval of Certification Body regarding the form in which it proposes to use the logo.

The logo shall not be displayed in promotion or advertising by any organisation other than that stated on the certificate of registration.